



AL AZHAR COLLEGE OF ENGINEERING AND TECHNOLOGY

THODUPUZHA

NOTICE

No.AAE/IQAC/08/2021

DATE: 10/11/2021


A meeting of Internal Quality Assurance Cell is scheduled as below.

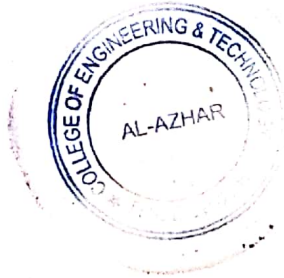
Date: 16/11/2021

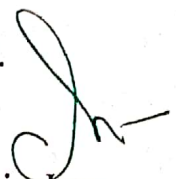
Time: 10.00 AM

Venue: IQAC Cell

All IQAC members are requested to attend the meeting without fail.


Kala O S
IQAC Coordinator




Dr.D. F Melvin Jose
PRINCIPAL
Principal College of Engineering & Technol

AGENDA OF THE MEETING

1. Induction program
2. Placement Orientation program
3. Internal examination
4. Discipline matters



**AL AZHAR COLLEGE OF ENGINEERING AND
TECHNOLOGY, THODUPUZHA**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

No.AAE/IQAC/08/2021








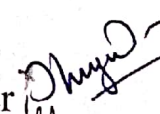
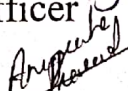
DATE: 16 November 2021

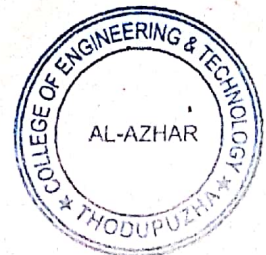
TIME: 10.00 a m

AGENDA OF THE MEETING

1. Induction program
2. Placement orientation program
3. Internal examination of S7 students
4. Discipline regarding
5. B.Tech honors/Minors
6. Usage of ICT
7. Class timings

The following members were present:

1. Dr. D.F Melvin Jose-Principal 
2. Prof.Kala O S -IQAC Coordinator 
3. Prof.Harikrishnan M P- Member 
4. Prof.Amal Thomas- Member 
5. Prof.Jojo John - Member 
6. Prof.Anjaly Prasad - Member 
7. Prof.Riya Susan-Member 
8. Adv.Thajudheen S S-Administrative officer 
9. Ms.Anugraha Prasad-Student member 



Meeting started at 10.00am and the Principal was chaired. The Principal welcomed all the participants.

The last minutes of the meeting was reviewed and assessed.

The following points are discussed.

1. Principal informed that the inauguration of first year classes is on 22/11/2021. Haji K M Moosa, Chairman of Al Azhar group of institution will inaugurate the meeting. After the inauguration an orientation class has been arranged for parents and students. Entrusted Prof.Anjali Prasad to prepare an induction schedule for two weeks.
2. Decided to give a memento to those students who are having high CGPA in last published university results during the first year induction program.
3. Decided to conduct a placement orientation program for final year students on 24/11/2021 at 9.30 am.
4. Decided to conduct the first internal evaluation of S7 students in the third week of November.

Kala O S
Coordinator, IQAC



Dr.D.F Melvin Jose
PRINCIPAL
Principal College of Engineering & Technolo

Action Taken

1. The first inauguration was conducted as per the schedule under the supervision of first year HOD Asst. Prof. Anjaly Prasad.
2. Mementos were given to students who are having high CGPA in last published university results during the first year induction program.
3. A placement orientation program for final year students were conducted on 24/11/2021 at 9.30 am.
4. The first internal evaluation of S7 students is decided to submit 17/11/2021.

